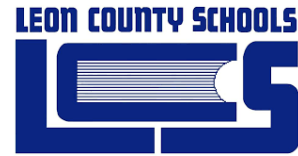


## LCS ONLINE READING ENDORSEMENT PROGRAM



### Program Information for 2019-2020

LCS Academic Services offers all five state-approved courses required for the reading endorsement. Teachers or administrators interested in pursuing the reading endorsement through LCS's online program may register for Competencies 1-4 without any prerequisites; however, Competency 5 cannot be taken until 3 of the 4 previous courses have been successfully completed.

To provide flexibility for participants, courses are offered multiple times throughout the year. Because summer provides teachers with more time for professional development, we are offering the opportunity for teachers to take up to two courses at a time. However, it is our recommendation that teachers limit themselves to one course at a time during the school year. Because Competencies 3 and 5 require practical application through data collection or lesson plan development, it is recommended that teachers refrain from taking Competencies 3 and 5 at the same time.

Teachers or administrators who have taken reading courses in their university programs are encouraged to first apply to the Florida Department of Education (FDOE) for the reading endorsement, which requires an application fee of \$75.00. The FDOE will conduct a review and provide a statement of eligibility. Once all courses are completed and the in-service record is sent to FDOE, no additional fees are required.

### GENERAL DESCRIPTION OF PROGRAM

Each course includes 8-9 modules with articles, research, and multimedia components. Participants read and view all of the information and complete an assignment, which may include short answer questions or application of lessons learned. Participants can expect to devote approximately 3 hours a week to the course. An LCS teacher with a certification or endorsement in reading facilitates the course; he or she will review each participant's work and provide feedback within the week.

### GRADING

At the end of each module, participants will be directed to complete and submit the assignment to the instructor. Participants will receive a pass or fail grade based on the accuracy or quality of the work. If the participant's work does not meet the requirements to earn a passing score, the instructor will provide feedback with the opportunity to resubmit with revisions. **However, participants will be limited to 3 resubmissions per course and are encouraged to approach each task conscientiously on the first effort. Assignments must be completed by the deadline indicated on the pacing guide. Failure to submit assignments within each three-week period of the course will result in automatic removal from the course.** If a participant experiences special circumstances that may result in multiple late submissions, the instructor should be contacted immediately.

### PROFESSIONAL INTEGRITY

We encourage discussions about course content among colleagues; however, each participant's work should reflect his or her own efforts. **Participants' written assignments must not contain language or wording found in another participant's submission. Cheating is a serious offense, which could result in removal from the course and referral to the Florida Department of Education Office of Professional Practices.**

**CURRENT COURSES AVAILABLE FOR 2019-2020\***

<b>Course Dates</b>	<b>Course</b>	<b>Register by</b>	<b>Contact</b>
<b>FALL CLASSES</b>			
09/03/2019 – 11/12/2019	Competency 1 Foundations of Reading Instruction	08/26/2019	Kathy Corder
09/03/2019 – 11/12/19	Competency 3 Foundations of Assessment	08/26/2019	Kathy Corder
09/03/19 – 12/02/2019	Competency 5 Demonstration of Accomplishment Prerequisites: 3 of 4 courses completed	08/016/2019	Cara Zatoris
<b>WINTER CLASSES</b>			
01/06/2020 - 03/06/2020	Competency 2 Application of Research- Based Instructional Practices	12/16/2019	Cara Zatoris
01/06/2020 - 03/06/2020	Competency 4 Foundations and Application of Differentiated Instruction	12/16/2019	Kathy Corder
<b>SPRING CLASSES</b>			
03/02/2020 – 05/15/2020	Competency 3 Foundations of Assessment	02/24/2020	Kathy Corder
03/02/2020 – 05/29/2020	Competency 5 Demonstration of Accomplishment Prerequisites: 3 of 4 courses completed	02/24/2020	Cara Zatoris

\*Other courses can be added as needed.

## **APPLYING FOR THE READING ENDORSEMENT AFTER COMPLETION OF COURSES**

Upon completion of ALL five courses, you must submit an application and \$75.00 to FDOE in order to add the reading endorsement to your certificate. To initiate this process, log in to your FDOE account at <https://flcertify.fldoe.org/datamart/login.do>. If you don't have an account in FDOE's new system, you'll need to create one. Once you are logged in, navigate to *Manage your license information*, select *District Add Endorsement* from the drop-down menu, and complete the application. After completing the application, make check or money order for \$75 payable to Leon County Schools and send it to Chris Harvey in Professional Learning at the Howell Center.

If you previously applied to FDOE to add the Reading Endorsement and received a statement of eligibility, notify Chris Harvey at [harveyc@leonschools.net](mailto:harveyc@leonschools.net) once you have completed the requirements in your statement of eligibility. He will post verification to FDOE; no additional applications or fees are required.

### **CONTACT INFORMATION**

- For questions about assignments, contact your instructor directly.
- For questions regarding course schedules and availability, contact Kathy Corder at [corderk@leonschools.net](mailto:corderk@leonschools.net) or Cara Zatoris at [zatorisc@leonschools.net](mailto:zatorisc@leonschools.net).
- For technical issues, contact Kathleen Malloy at [malloyk@leonschools.net](mailto:malloyk@leonschools.net).
- For questions about certification requirements, contact Chris Harvey at [harveyc@leonschools.net](mailto:harveyc@leonschools.net).